

<p><b>CSO AND LA STEERING GROUP: EXPRESSION OF INTEREST</b>  <b>THE AFRICA-EUROPE WEEK OF PARTNERSHIPS 14-18 FEBRUARY 2022 (15</b>  <b>FEBRUARY 2021)</b></p>
---

A Civil society Forum and a Local authorities' Forum will take place on Tuesday 15 February 2022. It will be jointly organised by a group of African and European civil society organisations (CSOs) and local authorities (LAs), the “steering group”.

The steering group of African and European CSOs/LAs will be in the driving seat, shaping the forum according to priorities and needs expressed by stakeholders. It will be formed by a single person of contact within each organisation wishing to participate in the process.

To be efficient the group is proposed to be small, with participants from umbrella organisations representing networks of African and European CSOs and LAs, in a balanced fashion. Participants are expected to provide information to and bring in views from their respective networks.

Below you will find a timeline of activities planned for the steering group, please ensure your availability for the following milestones:

<b>9 December 2021</b>	<b>Inception meeting with stakeholders</b>
<b>14 December 2021</b>	<b>Deadline for submitting registrations to join the steering group</b>
<b>15 December</b>	<b>Publication of the members of the steering group</b>
<b>16 December 2021</b>	<b>First meeting of the steering group with INTPA &amp; CSO/LA programme team</b>

This form is to register a single person of contact from your organisation in the CSOs and LAs steering group (refer to 3.1. *The steering group of African and European CSOs and LAs* in the note). The information you provide will serve as preliminary input for steering group discussions. It is in no way binding or evaluated. It will be presented anonymously during the steering group meeting on the 16<sup>th</sup> of December.

## 1. Single person of contact

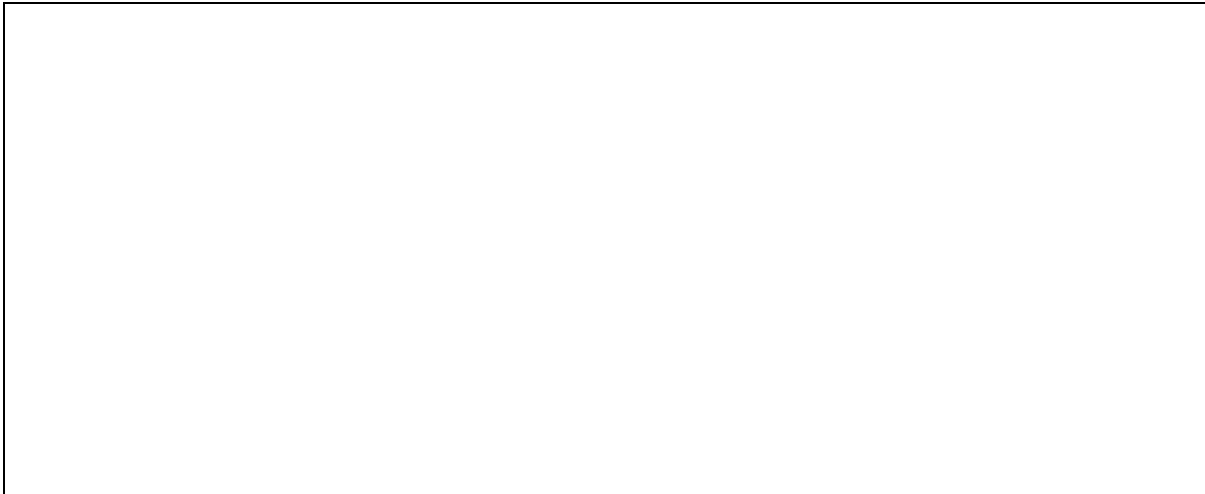
Please fill-in the following information regarding your organisation and single person of contact:

Organisation type (CSO or LA)	Organisation Name	Acronym	Person Of Contact (Surname, first name)	E-mail	Phone number

## **2. Preliminary steering group ideas**

### **2.1. Structure of the event**

We welcome any preliminary ideas you would have regarding the structure of the forum (refer to point 3.2. *A stakeholder-led programme structure* in the note). Please keep your ideas short, we are looking for bullet points at this stage:



### **2.2. Overarching theme and topics**

We welcome any preliminary ideas you would have regarding the forum's possible overarching themes and topics (refer to point 3.3. *Stakeholder-led themes and topics* in the note). Please keep your ideas short, we are looking for bullet points at this stage:



### 2.3. Session formats

Please provide any preliminary ideas you would have regarding the forum's possible session formats (refer to point 3.4. *Stakeholder-led session formats* in the note). Keep your ideas short, we are looking for bullet points at this stage:

--

### 2.3. Speakers

We welcome any preliminary ideas of profiles you would have regarding the forum's possible speakers (refer to point 3.5. *Speakers and facilitators* selected by CSOs and LAs in the note). At this stage, recording a speaker profile is non-binding. We are looking for your top three ideas of people who can inspire, and creating a preliminary list for the steering group:

Topic(s)	Surname	First Name	Position	Organisation	Country	E-mail

### 2.4. Facilitators

We welcome any preliminary ideas of profiles you would have regarding the forum's possible facilitators (refer to point 3.5. *Speakers and facilitators* selected by CSOs and LAs in the note). At this stage, recording a facilitator profile is non-binding. We are looking for your top three ideas of people who can give life to debates and creating a preliminary list for the steering group:

Topic(s)	Surname	First Name	Position	Organisation	Country	E-mail

## 2.5. Relevant events ahead of Africa-Europe Week

Please provide information on events that you are preparing which could be of relevance to the Africa-Europe week. Please be concise:

## 2.6 Promoting the forum

Please provide any innovative ideas you would have regarding the forum and its sessions' possible promotion (refer to point 3.6. *Promoting the forum in the note*). Keep your ideas short, we are looking for bullet points at this stage:

## 2.7. Expression of interest

I am hereby applying to join the steering group of African and European civil society organisations and local authorities.

Upon working together with the steering group, I will consider the following:

The steering group will ensure that the forum will:

- be co-organised by both European and African CSOs/LAs representatives;
- contribute to a constructive dialogue;
- adopt a continent and gender balanced approach (valid for speakers and participants).

Steering group members will work in line with the following principles:

- To embrace the spirit of a real partnership characterised by equality and the pursuit of common objectives.
- To empower people and the creation of conditions to enable them to play an active role.
- To encourage holistic approaches to development processes and the inclusive participation and mobilisation of a broad spectrum of civil society actors in the EU, Africa and beyond.
- To showcase the complementarity of various perspectives and opinions, while seeking to break up traditional silos.
- To dedicate sufficient time and resources for successful outcomes.
- To keep my network informed of preparations, and to ensure input from my network is channelled to the work of the steering group.

Please send your registration **by Tuesday 14 December** to: [florent.barel@wearemci.com](mailto:florent.barel@wearemci.com)

Date:

Signature: